

**RECRUITMENT OF VACANT POSTS IN DCPU (ICPS) & SAA OF ADILABAD DISTRICT**

**Job Description & Eligibility criteria**

Job Code	Name of the Position	Job Description / Responsibilities	Type of Recruitment	No. of positions	Eligibility - Criteria	Salary per month	Age Specification
SAA-02	Social Worker - Female	The Social Workers will be responsible for coordinating field level activities with regard to adoption issues all well as the taking care of the ECE in the SAA, in the District. The Social worker shall report to the Manager/Coordinator of the SAA.	Contractual	1	<p>EDUCATION QUALIFICATIONS &amp; EXPERIENCE:</p> <p>(a) Should have a Bachelors/Post graduate in Social Work/ PG Diploma in Psychology/ Early Childhood Care and Development, from recognized university</p> <p>(b) Should have at least 2 years experience and knowledge of working on women/child protection issues including 1 years of working with children. Experience of working with WD&amp;CW Dept...or an NGO on adoption issues will be an added advantage.</p> <p>(c) Should have good rapport with the NGOs/ Police / Govt. Departments in the district who are working with children in conflict with law.</p> <p>(d) Should have demonstrable Commitment to women and child concerns. Should have written &amp; oral communication skills (ability to write and speak fluently English and Telugu).</p> <p>(e) Ability to work on a computer and capable is using MS-Office package (MSWord and Excel) and also capable of using the internet.</p>	Rs. 8,000/-	25 to 35 years
SAA-04	Doctor - (Part Time)		Contractual	1	<p>Should be Medical Doctor having completed a minimum of MBBS and has been practicing.</p> <p>Specialization in Pediatric Medicine necessary.</p> <p>Should be able to give time to the SAA on regular basis and in emergency situations.</p>	Rs. 3,000/-	
SAA-05	Ayah		Contractual	1	Should have the experience of taking care of infants and children below 6 years.	Rs. 2,000/-	
SAA-06	Chowkidar (Watchman)		Contractual	1	Committed and agile person with no past record of moral turpitude and a person who does not have additions like drinking alcohol, chewing gutka etc.	Rs. 2,000/-	